

TRUSTEES OF TRUST FUNDS

CEMETERY TRUSTEES

LIBRARY TRUSTEES

All trustees of trust funds, cemetery trustees, library trustees, as well as mayors, selectmen, city/town managers, and/or any other interested state and/or municipal officials, are invited to attend our TWENTY-FOURTH Annual Seminar on Trust Fund Administration and Statutory Filing Requirements to be given by the Department of the Attorney General, Charitable Trusts Unit and the Department of Revenue Administration, Municipal Services Division, at the following times and places.

Due to the many requests we have received, please note there will be more time for Trustees of Trust Funds sessions in Concord on June 9 and 10, 2009; on June 9th, the entire day is designed for new trustees and/or trustees who want to review the basics, the June 10, 2009 session is designed for experienced trustees and will deal with advanced trust administration and investment issues. The new prudent investor rule law will be covered during both days. As always, we will have one day in the North Country where we will present a shortened version of the lectures for those trustees who can't travel to Concord.

PRIVATE CEMETERY ASSOCIATIONS

This year we are inviting all cemetery associations currently registered with the Charitable Trusts Unit. During our presentation to Cemetery Trustees we touch upon the relationship between municipal cemetery trustees and private cemetery associations, and you might find this interesting and applicable to your duties.

Wednesday, May 20, 2009
CEMETERY TRUSTEES SESSION
8:30-10:00 a.m.

Town and Country Motor Inn
Shelburne, New Hampshire

Wednesday, May 20, 2009
LIBRARY TRUSTEES SESSION
10:30 a.m. -12:00 p.m.

Town and Country Motor Inn
Shelburne, New Hampshire

Wednesday, May 20, 2009
ALL TRUSTEES OF TRUST FUNDS SESSION
1:30 – 4:00 p.m.

Town and Country Motor Inn
Shelburne, New Hampshire

Tuesday, June 2, 2009
CEMETERY TRUSTEES SESSION

Concord – 8:30 a.m. – 11:30 p.m.

Holiday Inn
172 North Main Street
Concord, New Hampshire 03301

Tuesday, June 2, 2009
LIBRARY TRUSTEES SESSION

Concord – 1:00 p.m. – 4:00 p.m.

Holiday Inn
172 North Main Street
Concord, New Hampshire 03301

Tuesday, June 9, 2009
TRUSTEES OF TRUST FUNDS SESSION

*** - *New Trustees Session* - ***

Concord – 8:30 a.m. – 4:00 p.m.

Holiday Inn
172 North Main Street
Concord, New Hampshire 03301

Wednesday, June 10, 2009
TRUSTEES OF TRUST FUNDS SESSION

*** - *Advanced Trustees Session* - ***

Concord - 1:00 p.m. - 4:00 p.m.

Holiday Inn

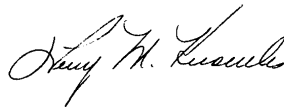
172 North Main Street

Concord, New Hampshire 03301

Please plan to arrive a little early to sign-in and receive your handouts. Sign-in is especially important for Library Trustees, who receive continuing education credits for attendance. My staff will be available approximately 30 minutes prior to the start of each seminar.

Please complete the RSVP form and return it to this office so that we may have a sufficient number of handouts available at each location. ***This is especially important as we need an accurate count for the hotels.*** You may also register via the Internet at the e-mail address listed on the RSVP form. If you register electronically please be sure to provide all the information requested on the printed RSVP form (which session(s) you will be attending, number of attendees, etc.). The Concord sessions fill up quickly -- please be advised that seating in the hotel conference room is limited and the demand high so please request the number of seats that you are sure you will need.

Directions to the various locations are enclosed. We will look forward to seeing you at our sessions.



Terry M. Knowles, Registrar
Charitable Trusts Unit
(603) 271-3591

TMK:ab
Enclosure

Please Note

If you require any special accommodation due to a disability please notify this office as soon as possible so that appropriate arrangements can be made.

NOTICE: In case of inclement weather, we will announce cancellations on radio stations WOKQ 97.5 and WKXL 1450, on our website at **www.doj.nh.gov/charitable** or you may telephone our office for further information.

DIRECTIONS:

SHELBURNE

From I-93:

Past Franconia Notch, NH to exit 35, follow Route 3 to Twin Mountain, NH and Route 115 to Jefferson, NH, then Route 2 East to Shelburne

Directions are also available from the Town and Country Motor Inn's website, www.townandcountryinn.com

CONCORD

From Route 93 take Exit 14 (intersects with Loudon Road). At the end of the exit turn towards Downtown Concord (93S, turn right, 93N, turn left). You'll see the Holiday Inn on your right. Additional parking is available in a parking lot on Storrs Street in back of the hotel.

From Route 393, go to end of highway, take left at lights, Holiday Inn is approximately 1/4 mile on your left. Turn left just before the Holiday Inn onto Storrs Street so that you can enter the parking lot from the back (there's a median strip in front of the Inn that prevents a left-hand turn into the main entrance of the parking lot) (additional parking in parking lot across Storrs Street in back of the hotel).

RSVP FORM

Registration is necessary to assure adequate space and number of handouts

TO: Office of the Attorney General
Charitable Trusts Unit
33 Capitol Street
Concord, NH 03301-6397

FAX: (603) 223-6207

E-MAIL: audrey.blodgett@doj.nh.gov

(NOTE: You may register via the Internet at this e-mail address;
please provide the same information requested on this form)

FROM: Town/City of: _____

The following numbers of trustees/municipal officials/others will attend the seminar to be held on (**please fill in the number of people attending on the appropriate line**):

_____ Wednesday, May 20, 2009, Shelburne, NH
(*Cemetery Trustees Session*)

_____ Wednesday, May 20, 2009, Shelburne, NH
(*Library Trustees Session*)

_____ Wednesday, May 20, 2009, Shelburne, NH
(*All Trustees of Trust Funds Session*)

_____ Tuesday, June 2, 2009, Concord, NH
(*Cemetery Trustees Session*)

_____ Tuesday, June 2, 2009, Concord, NH
(*Library Trustees Session*)

_____ Tuesday, June 9, 2009, Concord, NH
(*Trustees of Trust Funds Session for new trustees*)

_____ Wednesday, June 10, 2009, Concord, NH
(*Trustees of Trust Funds Session for advanced trustees*)

Please return this form as soon as possible for the session(s) you will be attending